

London & Middlesex Local Immigration Partnership

Central Council

Monday, June 27, 2011

Present: Elisabeth White, Kelly McManus, Lauren Touchant, Anne Langille, Jean-Pierre Cantin, David Chen, Munira Ahmed, Corinne Walsh, Mohamed Al-Adeimi, German Gutierrez, Jo-Ann Hutchison, George Perez, Ahmed Yahya Ali, Randy Meyer, Jean-Simon Cantin, Andrew Busmanis and Huda Hussein

Regrets: Dev Sainani, Vicki Esses, Henri Boyi, Asma Ahmed and Naeem Qureshi

Welcome & Introductions

David Chen was welcomed as the new immigrant representative on Council. Kelly Culver and Carol Stewart, from the Culver Group were introduced.

LMLP Governance – The Culver Group

After an introduction of Council's members and their role, Kelly and Carol noted their role as consultants and that they will be looking at creating a governance model for LMLIP. The Group will be looking into the following areas:

- Policies and procedures (this will include reviewing the Terms of Reference)
- Attendance
- Decision-making
- Media and communication
- Council relationship to staff
- Role of Co-chairs
- Role of immigrant representative on Council
- Role of Sub-council Chair and Vice-Chair
- Role of member on Sub-council
- Role of Staff

The Group will engage Chairs of Sub-councils and LMLIP staff in a discussion about roles, responsibilities, strengths, gaps and other LMLIP related issues. They will also connect with other LIPs in Ontario to learn about best practices to set up long term infrastructure for LMLIP. The Group will continue to work with the Governance Task Force which includes the Co-chairs, Vicki Esses, Jean-Pierre Cantin and Anne Langille.

Timelines: The Culver Group will present the draft Governance Model to Council at the September 26, 2011 meeting for review and approval. Final model will be presented in October, 2011.

Kelly Culver and Carol Stewart facilitated a discussion on strengths of the Council, gaps and decision-making. Input provided by the group will be taken into consideration as the Culver Group is developing the LMLIP Governance Model.

Kelly and Carol thanked members for their input and indicated that they will be connecting with Council members for further conversation.

ACTION: Huda to send contact information of all members to the Culver Group

Brief LMLIP Business

Co-Chair Remarks: Elisabeth welcomed Citizenship and Immigration Canada (CIC) staff, Andrew Busmanis, Randy Meyer and Jean-Simon Cantin. Elisabeth noted that LMLIP presented along with the Welcoming Communities Initiative (WCI) and Peel LIP at the Ontario Municipal Social Services Association Annual Conference early in June.

Elisabeth noted that the transition process of hosting LMLIP staff is underway with WIL Counselling and Training for Employment as the host. LMLIP staff will be moving to WIL by the end of August.

Kelly noted that recruitment of a Project Assistant is underway. Job posting will go out broadly by the end of the week through United Way. It will be open for two weeks with interviews scheduled for the week of July 25 and if needed, a second round of interviews will be scheduled for early August. Job description for the Project Assistant is based on the current description with some addition with regard to knowledge in social media and communication as recommended by council members.

Project Coordinator report: Huda shared that over the summer, she and the Co-chairs with some assistance from Council members will be connecting with community partners to acknowledge, engage and/or inform about the LMLIP. She will also be organizing meetings with stakeholders

(i.e., system partners, funders, and ethno-cultural media). The community day is planned for the fall. The objective of the community day will be to share information on the final Strategic Multimedia Communication Plan (SMCP) and to seek engagement to implement the SMCP work plan. The SMCP Advisory Group will be convened again to assist in implementing the work plan.

Other:

It was noted that a shared folder accessible by Council members to review documents which are not yet posted on the Portal is needed.

ACTION: David will assist in developing a Dropbox, a shared folder for Council's members

Wrap-up and Next Meeting

Co-chairs thanked Anne Langille for hosting this meeting and the Social BBQ. Council members were thanked for their continued support and contributions.

Next Meeting: Monday, September 26, 2011. Location to be determined.

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